



Dear Students,

As you approach the completion of your academic journey at Regent University, you may seek letters of recommendation to support applications for employment or further studies. Given the unique nature of online learning, I want to ensure that my recommendations accurately reflect your qualifications, commitment, and character while aligning with Regent University's Christian values, including integrity, excellence, and servant leadership.

Eligibility Criteria:

- **Course Engagement:** I provide recommendation letters exclusively for students **I have taught in at least four courses**. This extended interaction allows me to assess your academic performance, engagement, and professional attributes in a virtual learning environment.

Attributes Assessed:

In my recommendations, I highlight qualities that are particularly relevant to online learners and prospective employers or academic institutions:

- **Academic Excellence:** Your ability to demonstrate mastery of course material through written assignments, discussions, and independent research.
- **Time Management and Self-Discipline:** Your ability to meet deadlines, balance multiple responsibilities, and work independently in a virtual setting.
- **Virtual Communication and Engagement:** The clarity and professionalism of your written communication, participation in discussions, and responsiveness in a remote learning environment.
- **Integrity and Christian Values:** Your demonstration of honesty, ethical conduct, and alignment with Regent University's commitment to faith-based learning.
- **Collaboration and Leadership in Online Environments:** Your ability to work effectively in virtual group projects, demonstrate leadership, and contribute positively to online discussions.
- **Problem-Solving and Adaptability:** Your capacity to navigate challenges, think critically, and apply course concepts in practical or professional settings.

Request Process:

If you meet the eligibility criteria and would like to request a letter of recommendation, please provide the following:

1. **Resume or CV:** Highlight your academic achievements, professional experience, leadership roles, and relevant skills.
2. **Personal Statement:** A brief narrative outlining your career objectives, goals for further studies or employment, and how Regent University has prepared you for this next step.
3. **Course Engagement Summary:** A reflection on your experiences in my courses, specific assignments or discussions that were meaningful to you, and any feedback received that showcases your growth and learning.
4. **Submission Details:** Information on how and where to submit the letter, including deadlines and any specific forms or guidelines provided by the recipient institution or employer.

By following these guidelines, we can ensure that your letters of recommendation effectively showcase your strengths, professionalism, and readiness for future opportunities.

Blessings,